



Roy's Service Centre - 635202 HWY 10 Mono, ON L9W 5P6 • 519.925.2847

TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS

1. PLEASE RECORD YOUR CONCERN(S) ON THE ENVELOPE
2. LOCK VEHICLE, PLACE KEYS IN ENVELOPE, DROP IN MAIL SLOT IN FRONT WINDOW
3. BE SURE TO LEAVE A PHONE NO. WHERE YOU CAN BE REACHED TOMORROW.

NAME: _____

YEAR: _____ MAKE & MODEL: _____ COLOUR: _____

HOME PHONE: _____ BUS./CELL PHONE: _____

EMAIL ADDRESS: _____

ADDRESS: _____ POSTAL CODE: _____

CITY: _____ ODOMETER READING: _____

DATE: _____ LIC. PLATE: _____

USE THIS HANDY CHECKLIST

- | | |
|--|---|
| <input type="checkbox"/> Maintenance Service (Oil, titter, lube) | <input type="checkbox"/> Braking System |
| <input type="checkbox"/> Heating / Cooling / AC | <input type="checkbox"/> Wipers Washers |
| <input type="checkbox"/> Engine Running Condition (Tune-up) | <input type="checkbox"/> Noise / Leaks (Fluids) |
| <input type="checkbox"/> Steering & Suspension | <input type="checkbox"/> Tires / Balancing / Rotation |
| <input type="checkbox"/> Lights / Electrical / Battery | <input type="checkbox"/> Wheel Alignment |

Other client concerns and/or details:

WE MUST HAVE SIGNED AUTHORIZATION OF A DOLLAR AMOUNT NOT TO EXCEED OR HAVE BEEN IN CONTACT WITH YOU BEFORE WE WILL PROCEED WITH ANY WORK.

PLEASE AUTHORIZE: X _____ Approve Amount: _____

YOU WILL BE CALLED AND GIVEN AN ESTIMATE BEFORE ANY WORK IS PERFORMED, UNLESS OTHERWISE ARRANGED

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle herein described on highways elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Dealer not responsible for unavailability of parts or delays in parts shipments beyond dealers control nor for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond our control.